

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT				1. CONTRACT ID CODE <b>U</b>		PAGE OF PAGES <b>1   5</b>	
2. AMENDMENT/MODIFICATION NO. <b>0001</b>		3. EFFECTIVE DATE <b>22-Oct-2002</b>		4. REQUISITION/PURCHASE REQ. NO. <b>W81W3G-2170-9586</b>		5. PROJECT NO.(If applicable)	
6. ISSUED BY CONTRACTING DIVISION PO BOX BALTIMORE MD 21203-1715		CODE <b>CW31</b>		7. ADMINISTERED BY (If other than item 6) <b>See Item 6</b>			
8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code)				<input checked="" type="checkbox"/> 9A. AMENDMENT OF SOLICITATION NO. <b>DACW31-02-R-0047</b>			
				<input checked="" type="checkbox"/> 9B. DATED (SEE ITEM 11) <b>30-Sep-2002</b>			
				10A. MOD. OF CONTRACT/ORDER NO.			
				10B. DATED (SEE ITEM 13)			
CODE		FACILITY CODE					
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS							
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offer <input checked="" type="checkbox"/> is extended, <input type="checkbox"/> is not extended. Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.							
12. ACCOUNTING AND APPROPRIATION DATA (If required)							
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.							
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.							
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B).							
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:							
D. OTHER (Specify type of modification and authority)							
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.							
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) The purpose of this amendment to Solicitation DACW31-02-R-0047 is to make changes, corrections, and respond to questions submitted by offerors.  As a result of this Amendment. the hour and date for receipt of offers is extended to <b>06 November 2002. 4:00 PM .</b>							
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.							
15A. NAME AND TITLE OF SIGNER (Type or print)				16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)			
				TEL: _____ EMAIL: _____			
15B. CONTRACTOR/OFFEROR  _____ (Signature of person authorized to sign)		15C. DATE SIGNED		16B. UNITED STATES OF AMERICA  BY _____ (Signature of Contracting Officer)		16C. DATE SIGNED  <b>23-Oct-2002</b>	

## SECTION SF 30 BLOCK 14 CONTINUATION PAGE

**SECTION C**

1. QUESTION: Section C.4.2.2, Task Order Award Process, Paragraph 5: Are the Task Order Management Plans to be prepared for each Task Order, or as a single submittal after contract award?

ANSWER: Task Order Management Plan shall be prepared for individual Task Orders

2. QUESTION: Section C.4.1.5, Chains of Command, Paragraph one states that CQC and Safety Managers shall report directly to the field production manager and paragraph two states that the contractor's Health and Safety and Quality Control personnel shall report directly to the Program Manager or a high level who is not permanently assigned to the work site. Please clarify.

ANSWER: Employees can report directly to more than one manager, but should be accepting directions from only one person. All decisions concerning field activities should be channeled through the Field Manager.

3. QUESTION: Section C.6.2., Corporate Safety and Health Program. This paragraph states that a copy of a Corporate Safety and Health Program shall be submitted with our proposal. This document is rather large. In which section of our proposal should this be included, and are we to assume that it is not part of the page count?

ANSWER: A copy of Corporate Health and Safety Program does not need to be submitted with the proposal. A copy of Corporate Health and Safety Program will be required after contract award.

4. QUESTION: Section C.7.2., Laboratory Certification. This paragraph states that we shall subcontract with one or more labs certified by the MRD and the lab (s) shall be identified in the contractor's proposal. To provide best value for the government, we intend to competitively procure MRD-certified laboratories for environmental analyses on a task order basis. Can this language be changed to state that MRD labs be identified in contractor Task Order proposals? Or similar to asbestos analysis, the laboratory approved by the COR before any analysis?

ANSWER: It is acceptable to competitively procure MRD certified laboratories on a Task Order basis and request the COR approval. The contractor must ensure that MRD validation as well as appropriate State regulatory agency approvals are in place prior to procurement and this requirement will not cause any delays.

5. QUESTION: Section C.7.4.4., Personnel, states that the contractor shall provided the biographies, qualifications, certification, and licenses of key personnel assigned to this contract., Section L.6.B.2.a, Personnel states that "The offeror shall identify "key positions" by title, function, and required qualification to fill that position, "but has no requirement or request for resumes, certification, and licenses. Does Section C.7.44 apply only after contract award, and therefore, we do not need to provide this information at this time? If we do need to provide this information in our proposal, are resumes and certifications excluded from the page count?

ANSWER: The word "qualifications" in L.6.B.2.a(1) includes education, experience, certification, licenses or any criteria deemed necessary. Resumes are not included in the page count. No more than two resumes shall be submitted for each key position. The resume shall be restricted to three pages. Do not submit resumes for people who will not be in key positions.

6. QUESTION: Paragraph C.7.4.4 – This paragraph required the contractor to provide the biographies, qualifications, certifications, and licenses for all key personnel assigned to the contract. Is this in addition to the information required under paragraph L.6.B.2.a(1) Key positions clause?

ANSWER: L.6.B.2.a(1) asks the offeror to identify the key positions and required qualifications to fill the positions. C.7.4.4. asks the contractor to provide the resumes for personnel assigned to the key positions.

7. Section C.6.2 – Would an outline or Table of Contents of the Corporate Safety and Health Program suffice? Where would you like us to include this information in the proposal submittal?

ANSWER: A statement or brief outline may be provided and included in Volume I, Section One.

## **SECTION J**

QUESTION: Attachment 9 – Job Experience Worksheet – May we make minor modifications to the Job Experience Sheet with out deleting any of the required information?

ANSWER: No modifications to attachments may be made. Additional information may be included on continuation sheets or as narrative.

## **SECTION K**

QUESTION: Section K., 52-219-1, Small Business Program Representations. The initial announcement stated that the assigned NAISC code is 562910 with a size standard of 500 employees, Please confirm that this code should be entered in this section.

ANSWER: The NAISC code for this requirement is 562910 and the size standard is 500 employees. This code should be entered in Section K, 52-219-1, Small Business Program Representations.

## **SECTION L**

1. QUESTION: Section L.6.C.a, Offerors Billings, Past and Future Projections. Please confirm the dates to be used for this section since both dates have passed. EMARCs will be awarded 31 May 2002, and projected billings to be provided for 5 years beginning 1 June 2002.

ANSWER: The date is changed to 01 January 2003.

2. QUESTION: Paragraph L.6.B.2.a(1) – This paragraph states that the maximum number of key personnel shall not exceed five. Is this maximum inclusive of subcontractor personnel that may be submitted key personnel?

ANSWER: The maximum number is inclusive of all key personnel including the subcontractor personnel identified as key personnel. Reference L.1 Definitions

3. QUESTION: Paragraph L.6.B.2.b. (3) – This paragraph requires the contractor to describe the intended utilization of personnel (either identified by generic qualification and/or name) to administer this contract. Please clarify the intent of this paragraph, i.e., does administer this contract refer to the contractor's contract administrator or some other personnel.

ANSWER: The offeror must identify all personnel who will be designated to administer the contract awarded from this particular solicitation. It will depend on the offeror's organization chart and their assigned roles / duties.

4. QUESTION: Paragraph L.6.B.2.c. (1) and (2) – This paragraph requests the Offeror to submit a plan describing how the offeror intends to structure the organization based on the workload identified in the Work Load Chart. Should we consider all the Task Orders to be phased or consecutive? Does the range of possible utilization

scenarios intend that the Offeror will present a range of scenarios based on different combinations of phased and consecutive Task Orders?

ANSWER: It is up to the offeror to determine if the Task Orders should be phased or consecutive in the scenarios. The offeror can present more than one scenario.

5. QUESTION: Paragraph L.6.B.3 – This paragraph states that Offeror and Identified Subcontractor (s) shall provided a customer reference point of contact for five most recently completed projects pertaining to activities described in Section C. Statement of Work. Is this a total of five for the Offeror and all Identified Subcontract's or is it five for the Offeror and each Identified Subcontractor?

ANSWER: A total of five projects for the Offeror and Identified Subcontractors, because the Identified Subcontractor is a Team Member. Reference Section L.1 Definitions.

6. QUESTION: Paragraph L.6.C.2 – This paragraph states that letters of commitment are required from Team Members including Identified Subcontractor(s). Please clarify the differentiation between Team Members and Identified Subcontractor's i.e. are letters of commitment required from entities other than Identified Subcontractor's? Also can these letters of commitment be excluded from the page count limitation?

ANSWER: Reference Section L.1 Definitions. Team Members is defined as any member that is proposed by the Offeror as part of the Team for Evaluation. An Identified Subcontractor is a subcontractor submitted as a Team Member. So the two terms are interchangeable. Only information on Identified Subcontractors must be disclosed. Other entities that are included and not identified as Team Members are not required to submit letters of commitments. The letters of commitment from Team Members are excluded from page count limitation.

7. QUESTION: Paragraph L.5 – This paragraph limits the total number of pages for Volume I to 35 pages. Since the page limit is 35, and if printed double-sided counts as 2 pages, and 10 foldouts are allowed which are counted as 1 page each, please clarify if 10 foldouts sheets are printed double-sided will this be still counted as 2 pages for each fold-out or will only 5 foldouts be allowed?

ANSWER: Foldout pages are counted as one (1) page. If printed double-sided, foldout pages are counted as two (2) pages.

8. QUESTION: Section L.6.B.1.b.(2) Page 62 states that "Projects used shall be the most recent projects completed by the Offeror that pertain to Section C, Statement of Work." Are substantially completed contracts acceptable?

ANSWER: Substantially complete projects are acceptable if field work is at least 95% done.

9. QUESTION: May key personnel function in dual capacities during project activities (e.g. Program Manager functioning also as the Project Manager)?

ANSWER: Yes, but it will have to be evaluated based on the project needs.

10. QUESTION: Section L.5 of the RFP states that 8 1/2 X 17 (foldout) pages may be used. Do you mean 11 X 17 (foldout) pages? Please clarify.

ANSWER: The correct size of foldout pages is 11" x 17".

## **SECTION M**

1. QUESTION: Section M.4.1.a, Evaluation Criteria/Management Experience and Project Approach; the last sentence of this paragraph refers to an acquisition management plan, however an acquisition management plan was not required in Section L. Please clarify.

ANSWER: The words “in the acquisition management plan” are being deleted from the last sentence of paragraph M.4.1.a.

2. QUESTION: Paragraph M.2 – This paragraph stated that the Government intends to award three contracts, a qualified small business, a qualified 8(a) and a qualified HUBZone source. It is clear from this paragraph that an Offeror can be awarded only one prime contract. However, can an offeror that is qualified in all of three categories compete in all three categories, even though only one award in all three categories can be received? In addition, after the three contracts are awarded, how will the Government decide on the distribution of work among the three categories?

ANSWER: Yes, an offeror may compete in all three categories. After the award of an initial task order under each contract, subsequent task orders will be competed.

3. QUESTION: Page 70 Section M.2 Multiple Award Procedure – Do 8(a) contractors need to be certified as both 8(a) and HUBZone to pursue the HUBZone set-aside contract? Do HUBZone contractors need to be certified as both HUBZone and 8(a) to pursue the 8(a) set-aside contract?

ANSWER: Offerors must be certified in the category for which they want to be considered.

## **GENERAL**

1. QUESTION: Please clarify if the solicitation is open to all small businesses or just 8(a)? If it is open to all small business, would please clarify the SIC code?

ANSWER: This solicitation is total small business to include 8(a), HUBZone and small business. NAICS code 562910 is for Remediation Services. Normally the size standard would be \$12.0M, The exception is for Environmental Remediation Services, which changes the size standard to 500 employees.

2. QUESTION: Do you require Forms 254 and 255 submitted with proposal?

ANSWER: Forms 254 and 255 are not applicable to this acquisition.

3. QUESTION: If you team with a HUBZone firm as a subcontractor, can you also bid as a prime on the small business contract?

ANSWER: Yes. You may team as a subcontractor and also bid as a prime separately.

4. QUESTION: Please clarify the costing options for this contract. Section B.2 states FFP, CPFF and CPIF. Section C.1 states FFP and CPFF, and Section C.2 states CPAF, CPAF and FFP.

ANSWER: All references for costing options for the proposed contracts should be Cost-Plus-Incentive-Fee (CPIF), Cost-Plus-Award-Fee (CPAF), and Firm-Fixed-Price (FFP).

(End)